# Support from the Office of Research Administration







## Project acquisition: from ideas to grant applications

### support services overview

#### DRAFTING A GOOD PLAN

- **√** Give advice on relevant calls for your profile & discuss eligibility criteria and goals
- ✓ Provide the call's documentation, guidelines and templates
- √ Suggest/explore potential partners
- √ Inform about grant writing courses, and policy & brockerage events

#### **GRANT APPLICATION DEVELOPMENT**

- √ Assist in drafting and preparing the budget, allocating costs to maximize it
- √ Prepare administrative forms
- ▼ Explain the goal and expected content of each section of the project description
- √ Critically read drafts and suggest structural and text edition if desired
- √ Support to maximize CV and track record (text edition and addition of bibliometrics)
- √ Support for preparing Gantt charts, concept models and other elements for your project
- √ Development of sections relating to impact (dissemination, outreach, gende, ethical and data related issues, etc)

### practical tips

- Read the call text carefully to ensure your project idea fits the call's scope.
- Think of the missing pieces of the puzzle and how your research can be a game changer.
- √ FAA can help you with support funds for your Horizon Europe grant application (travelling, freeing up teaching hours, meetings with partners to prepare the grant, etc).

### click for additional info



Flow-chart for grant selection



Boost the impact of your research