Support from the Office of Research Administration

Project awarding: from applications to grant agreements

support services overview

PREPARATION OF DOCUMENTS FOR THE CONTRACT

- Fill out electronic forms and starting schemmes
- ✓ Draft the contract or consortia agreement
- Help negociating practical aspects, such as grant starting dates
- Prepare administrative forms

BUDGET REVISION AND UPDATE

Prepare a revised version of the budget

- ✓ Outline the spending plan for the life of the project
- ✓ Prepare drafts for communicating with the funding agency

ETHICS REVIEW & OTHER ISSUES

- ✓ Support for drafting the ethics review response
- ✓ Help with unexcpected administrative procedures







contact us for more details