



**Internships with
UNFPA Country / Regional Offices
In Africa and Asia**

Position: Intern

Duration: 2 September – 31 December 2019

Time: The internship will be full time with an expected workload of 40 hours per week

Where: UNFPA Regional Offices in South Africa and Thailand.

UNFPA Country Offices in Uganda, Namibia, Ghana, Tanzania, Ethiopia, The Gambia, Bangladesh, Lao, DR Congo and Cameroon. *Some country offices are subject to final confirmation.*

Conditions: The internship is unpaid. Costs related to travel, insurance, visa and accommodation will exclusively be covered by the applicant. UNFPA Nordic Office and relevant country office will need to see documentation of insurance coverage prior to the commencement of the internship.

Who we are

UNFPA is the United Nations reproductive health and rights agency. UNFPA is working to deliver a world where every pregnancy is wanted, every child birth is safe, and every young person's potential is fulfilled. By 2030, we aim to achieve universal access to sexual and reproductive health and rights for all by:

- Ending unmet need for family planning
- Ending maternal death
- Ending violence and harmful practices against women and girls.

For this purpose, UNFPA supports sexuality education and information; access to contraception, including condoms to protect against HIV/AIDS and other sexually transmitted infections; and access to health care during pregnancy and childbirth. UNFPA is also working to end harmful practices such as female genital mutilation and child marriage.

UNFPA supports developing countries with population data collection and analysis for national development strategies.

UNFPA's Headquarters are located in New York. The Fund works in over 155 countries around the world. For more information on UNFPA's work, please visit our website at www.unfpa.org.

Under the direct supervision and guidance of the UNFPA Country/Regional Representative or other appointed staff, the intern will assist the Country/Regional Office. The position may include the following:

Tasks and Responsibilities

1. Drafting working documents related to project management, communications etc.
2. Collecting and analyzing data.
3. Monitoring and evaluating developments
4. Other tasks in accordance with the agreed work plan.

A specific work plan with intended achievements and learning outcomes for the duration of the Internship will be agreed upon between the intern and the Country/Regional Office.

General

The successful intern should be ready to assist in other related duties as required, including ad hoc tasks.

Qualifications and Experience

Applicants within the following fields of study will be preferred:

- Global Health
- Demography
- Economics incl. health economics
- Political Science
- Social anthropology incl. community participation
- Development studies incl. monitoring and evaluation
- Communication
- Gender, incl. gender equality and gender based violence
- Human Resources Management
- Procurement, incl. supply chain management

Furthermore it is a requirement that the successful applicant:

1. Is enrolled in a Bachelor or Master programme in one of the Nordic countries; Sweden, Denmark, Norway, Finland and Iceland.
2. Proven academic progress and experience working with complex issues.
3. Fluency in English is required. Knowledge of another UN official language is an asset.
A solid knowledge of French for students applying for an internship in francophone countries.
4. Ability to write and work clearly and concisely and with attention to detail.
5. Initiative, sound judgment and ability to work with staff members of different national and cultural backgrounds.

Learning Elements

Upon completion of the internship the Intern should have gained:

1. Increased understanding of the UN system
2. Understanding of the UNFPA work and mandate
3. Understanding of the dynamics of an Inter-Agency Programme
4. Knowledge of technical language and working procedures
5. Competences in writing and formulating documents
6. Networking skills and the ability to work as a team in a multicultural setting

For more information

Please contact Patricia Grundberg, UNFPA Nordic Office on phone +45 4533 7303 or email: grundberg@unfpa.org.

More information on UNFPA:

[UNFPA Strategic Plan 2018-2021](#)
[State of World Population Report 2018](#)
[Annual Report 2017](#)

When applying

Please send to icc@nhh.no your CV along with a cover letter of max 1 page indicating your preferred region – East and Southern Africa; West and Central Africa and/or Asia and the Pacific – you may also include one or two preferred countries within your chosen region. Please also indicate if you wish for your application to be suggested to another country office if your preferred country is not available.

Kindly merge the cover letter and CV into **one** PDF-file titled `firstname.lastname`.

We review applications continuously so please send your application as soon as possible, yet no later than 31 March.

Commented [PMG1]: If each University wish to set their own deadline for applications they are welcome to do so. At UNFPA Nordic Office, we would like to receive all shortlisted applications from the universities no later than 1 April.