

Mandate for the MØA Reference Group

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Adopted	Adopted by
20.06.24	Vice Rector for Academic Affairs



The Reference Group MØA is an advisory body for the Academic Director for MØA.

Mandate

The Reference Group shall

- provide advice on matters of an overarching, strategic, and principal nature for the programme
- provide advice on measures that will contribute to the quality improvement of the programme
- provide advice in connection with major changes to the programme or the profiles
- contribute to coordination between the profiles and ensure internal coherence, integration, and academic alignment both at the profile and programme level.
- support the Academic Director's responsibility to ensure the use of varied pedagogical methods in both teaching and assessment
- serve as a forum for discussion and exchange of experiences for the profile coordinators in their work on the management and development of the profiles

Composition

- Academic Director for MØA (Chair)
- All profile coordinators for the main profiles
- Two student representatives

Membership in the reference group is tied to the role and does not have a fixed term.

Substitute representatives are not appointed, except for the student representatives.

External representation is delegated to the profile reference groups.

Working Method

- The Reference Group meets regularly, at least once per semester.
- Meeting dates should, if possible, be determined at the start of the semester.
- The agenda and accompanying documents should normally be sent to members at least one week before the meeting date.
- The meeting minutes are to be sent to the administrative manager and teaching coordinators at all departments.
- The Section for Educational Quality serves as the secretariat for the Reference Group.