



Mandate

Profile Coordinators MØA

Established
21.05.24

Established by
Academic Director for MØA

All majors in the Master in Economics and Business Administration (MØA) have a Profile coordinator. The Profile Coordinator is appointed by the Academic Director for MØA in consultation with the Vice Rector for Academic Affairs for a period of four years and operates under the authority delegated by the Academic Director.

The Profile Coordinator reports to the Academic Director and must work closely with the Academic Director, the profile's advisory reference group, and the departments.

Role

The Profile Coordinator:

- serves as the academic leader and coordinator for the profile
- is appointed by the Academic Director for MØA, typically for a period of four years
- reports to the Academic Director for MØA and operates under their delegated authority
- is responsible for following up on and implementing decisions related to the profile
- works closely with the Academic Director for MØA, the departments, other Profile Coordinators, the profile's advisory reference group, and the administration

Areas of Responsibility

The Profile Coordinator is responsible for

- the composition of the profile's course portfolio and ensuring it adheres to any overall framework set by the Academic Director. This requires close collaboration and coordination with relevant departments, as the departments deliver the courses. In matters concerning whether an existing (or proposed new) course should be included in a profile, the decision-making authority lies with the Profile Coordinator, potentially in consultation with the Academic Director if the situation warrants it.
- the academic coherence of the profile, ensuring internal consistency and progression between the courses included in the profile.
- ensuring that the profile's learning outcomes and course portfolio align with the learning outcomes at the programme level. This requires close collaboration with the Academic Director.

The Profile Coordinator must contribute to

- ensuring a reasonable scope and variety of teaching activities and assessment methods in the courses that make up the profile, particularly in connection with changes to existing courses and when evaluating new courses.

The Profile Coordinator shares responsibility for

- offering, maintaining, and developing a profile characterised by high academic and pedagogical quality, adapted as best as possible to the learning outcomes at the profile level and to current and future needs in the labour market and society.
- marketing the profile, including planning and participating in academic information meetings and advising students on course selection and topics for independent work. The Profile Coordinator must ensure that students are provided with a broad overview of the profile's course offerings, inform them about connections between courses, and highlight pathways students can pursue within the profile.

The Profile Coordinator must ensure that

- the profile facilitates opportunities for students to develop international competence through exchange programmes, other international opportunities, and/or internationalisation at home.

Councils and Committees

The Profile Coordinator must have their own advisory reference group and is responsible for ensuring that this group meets regularly in accordance with the mandate of the profile reference group. The Profile Coordinator is responsible for ensuring that the reference group has a well-balanced composition of members and that it discusses all matters relevant to the development of the profile and to providing the Profile Coordinator with a solid foundation for carrying out their responsibilities and tasks in line with this mandate.

The Profile Coordinator is a member of the MØA Reference Group and, through this, contributes to the overall development of the MØA programme and the discussion of all matters of importance to the programme. This includes regular coordination across profiles and an assessment of the various profiles' course portfolios, with particular attention to academic overlap between courses and profiles.